



Piedmont Tract & Sosebee Road Realignment  
**Dawson County Planning & Development**  
25 Justice Way, Suite 2322, Dawsonville, GA 30534

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**COMMERCIAL BUILDING PERMIT/REVIEW CHECKLIST**

- ☐ Tenant Improvement: First Submittal – E-Mail Pdf of Plans, **\$400.00 Plan Review**  
Final Submittal – E-Mail Pdf of Plans, 2 sets of Stamped Plans
- ☐ Commercial Building: First Submittal – E-Mail Pdf of Plan sets, **\$400.00 Plan Review**  
Final Submittal – E-Mail Pdf of Plan set, 2 sets of Stamped Plans
- ☐ Commercial Site: First Submittal – E-Mail Pdf of Plans, Hydrology, Recorded Plat, Grading, Landscape plan, lighting **\$400.00 Review Fee, \$1,000.00 Application Fee**  
Final Submittal – E-Mail Pdf, Two (2) sets of Stamped Plans
- ☐ Commercial Swimming Pool: First Submittal – E-Mail Pdf of Plan set, **\$400.00 Plan Review**  
Final Submittal – E-Mail Pdf of Plan set, 2 sets of Stamped Plans

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**All plans submitted must have a coversheet with all appropriate project descriptions and contact information contained therein.**

**All plans for additions, build outs, and renovations must show the project location in relation to the entire existing floor/structure of the building in which said construction is being done.**

**A complete set of approved plans and specifications SHALL BE MAINTAINED ON THE CONSTRUCTION SITE at all times.**

**All revisions to plans shall be approved prior to the start of the said construction.**

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**Name of Project:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

**Location of Project:** \_\_\_\_\_

**TMP#** \_\_\_\_\_ **Zoning of the Property:** \_\_\_\_\_

**Directions to the property:** \_\_\_\_\_

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Total Project Sq.Ft. Under Roof	Estimated Cost of Project	Disturbed Acreage

Power Company: Amicalola \_\_\_\_\_ Georgia Power \_\_\_\_\_ Sawnee \_\_\_\_\_

Applicant Name: _____	Phone #: _____
Applicant Company: _____	E-mail: _____
Applicant Mailing Address: _____	

Owner Name: _____	Phone #: _____
Owner Company: _____	E-mail: _____
Owner Mailing Address: _____	

24 Hour Contact Name: _____	Phone: _____
Contact E-Mail: _____	

Please note a contractor is not required at time of submittal but approved plans and permits will only be issued to contractors licensed through the State of Georgia. All contractors must have GSWCC certifications for land disturbance.

*All projects must be designed in accordance with the following adopted codes:*

2018 International Building Code with Georgia Amendments  
2018 International Residential Code with Georgia Amendments  
2018 International Swimming Pool and Spa Code with Georgia Amendments  
2018 International Fire Code with Georgia Amendments  
2018 International Plumbing Code with Georgia Amendments  
2018 International Mechanical Code with Georgia Amendments  
2018 International Fuel Gas Code with Georgia Amendments  
2015 International Energy Conservation Code with Georgia Amendments 2020  
National Electrical Code with Georgia Amendments  
2010 Department of Justice ADA Requirements  
Dawson County Adopted Ordinance

**Acknowledgement/Initial:** \_\_\_\_\_

**Signature of Applicant/Applicant's Representative** \_\_\_\_\_

**Date** \_\_\_\_\_